

**FACTOR EVALUATION SYSTEM**  
**POSITION EVALUATION SUMMARY**

<b>AGENCY/ORGANIZATION LOCATION:</b>		POSITION No:	
		OFFICIAL TITLE:	
		PP-SER-GR:	
		WORKING TITLE:	
<b>EVALUATION FACTORS</b>	<b>POINTS ASSIGN ED</b>	<b>FACTOR LEVEL</b>	<b>EXPLANATORY COMMENTS</b>
1. Knowledge Required			
2. Supervisory Controls			
3. Guidelines			
4. Complexity			
5. Scope and Effect			
6. Personal Contacts:			
7. Purpose of Contacts:			
8. Physical Demands			
9. Work Demands			
<b>S U M M A R Y</b>	TOTAL POINTS		POINT RANGE:
	GRADE CONVERSION		<div style="display: flex; justify-content: space-between;"> <div>SIGNATURE:</div> <div>DATE:</div> </div> <div style="text-align: center; margin-top: 10px;">HUMAN RESOURCES SPECIALIST</div>